

December 23, 2005

Vendor Name and Info

To Whom It May Concern:

I believe there are some important social event management policies related to fraternities and sororities that are important to your business operations. These policies reduce organizational liability and assist in keeping members safe. It is my hope we can all work together in a way to ensure adherence to the policies of the individual national organizations and the governing councils.

The most important rule that you should be aware of regarding fraternities and sororities is the following:

***No fraternity or sorority may purchase or provide alcohol with chapter funds. All in attendance should follow a Buy Your Own procedure where members and guests purchase alcoholic drinks with individual funds. No tabs or common sources of alcohol can be provided for anyone attending the event.***

This policy has been in place for over 12 years nationally and eight years through University of Illinois Fraternity and Sorority Social Event Management Procedures. I am aware that your own business practices may be in conflict with this policy. I am happy to talk with you to discuss this. I believe the use of third party vendors such as your business allows for some reduction in liability that may come with house-sponsored party or other social event, but the current practice of chapters purchasing alcohol with tabs cannot continue. I propose that your business come to an agreement with the sponsoring organizations regarding a sufficient cost for the room rental and food/beverage fee. Should they not cover that cost through purchases during the event, they would pay the difference. This would be a good alternative to the current practice of them setting up a tab with the business and then drinking or eating off of the tab.

The University of Illinois Office of the Dean of Students is proud of our dynamic fraternity and sorority community which contributes so much to campus life. We seek to help the governing councils adhere to policies to provide fun and safe social experiences. It is in our collective interest to help fraternities and sororities on our campus to have fun while also meeting their responsibility to follow policies and provide a safe forum for members and guests to assemble. I WELCOME the opportunity to talk more about this. You can reach me at 217-333-7062.

Sincerely,

Dan Bureau  
Assistant Dean of Students Greek Affairs

CC: Daniel Beiser, 2006 Interfraternity Council President  
Emily Eisenkrame, 2006 Panhellenic Vice President for Risk Management  
Barry Glass, 2006 Interfraternity Council Vice President for Risk Management  
Kimberly Verest, Panhellenic President